



---

**\* ROCHESTER \* AVON \* RECREATION \* AUTHORITY \***

---

**Regular Board Meeting Minutes**

**Chairman: Bryan Wright**  
**Vice Chair: Dan Hauser**

**RARA Board Members:**  
**Jim Kubicina, Peggy McConnell, Matthew McDaniel, John Muenk, Ann Peterson**

**500 E. Second Street**

**October 11, 2017**

**5:00 PM**

Regularly scheduled meeting of the Rochester Avon Recreation Authority.

Meeting called to order in the Conference Room located at 500 E Second Street, at 5:00 pm on October 11th, 2017.

Present: Hauser, Kubicina, McDaniel, Wright

Absent: McConnell (absent excused), Peterson (absent excused), Muenk

Also, present: Jewell, Word, Van Meter, Cribbs, Hale

Minutes:

Minutes (September 13<sup>th</sup>, 2017) motion by Hauser, seconded by Wright to approve the minutes for the Regular Board meeting on September 13th, 2017 as presented with on date change.

Yes: Hauser, McConnell, Muenk, Wright

No: None

Motion carried. 4-0

Agenda:

Motion by Hauser, seconded by McDaniel to approve the September 13<sup>th</sup>, 2017 RARA Board Meeting agenda as presented.

Yes: Hauser, Kubicina, McDaniel, Wright

No: None

Motion carried. 4-0

Public Comments: No public comments.

Communications:

Secretary of the Board: Commissioner Kubicina noted that he received communication from Lisa Cummins, Purchasing Manager from the City of Rochester Hills updating the RARA Board with the RARA Compensation RFP process.

Financial Reports:

Bills (general) motion by Hauser, seconded by Kubicina to approve the Bills for September/October 2017 bills in the amount of \$93,682.38.

Yes: Hauser, Kubicina, McDaniel, Wright

No: None

Motion carried. 4-0.

Monthly Budget Report for August 2017:

Mr. Jewell submitted the August 2017 monthly budget report for Board review.

Administrative Report Highlights:

Mr. Jewell indicated that the 2018 Fiscal Year Budget has been approved by both municipalities as of September 25, 2017.

Discussion followed regarding Orthopedic Spine & Sports Therapy, opportunities for RARA's participants and the community to have OSST located at 480 Fitness.

Mr. Jewell indicated that the 480 site plan building requirements have been completed with the addition of the free-standing light poles along the west side of the parking lot/dumpster enclosure and infill of landscape islands. Five trees ordered through the City of Rochester Hills tree planting program and will be planted by the 2<sup>nd</sup> week of November.

Mr. Jewell also indicated that RARA took advantage of DTE & MOE energy reduction rebates & grants to replace the old sodium bulbs at the 480 building with LED Linear Highbay lighting.

Mr. Word indicated that the Heroes Vs Villains Kids 1 Mile Run had approximately 200 participants and parents in attendance.

Mr. Word indicated that rentals at 480 building are increasing and memberships are slowing this month due to the unseasonable warm weather. OPC is also looking to use 480 fitness for a some of their Senior Olympic competitions.

Mr. Van Meter reported that the All City Cross Country Champion for Middle Schools was held Friday, October 6<sup>th</sup> at Thelma Spencer Park for all the middle schools in Rochester/Rochester Hills area. The winners for this year were West Middle School Boys' team and Hart Middle School Girls' team.

Discussion followed regarding seminars for day camps.

Mrs. DiCaro's Report submitted. Mr. Jewell indicated that the reason we use the RCS Administration Center for Special Needs dances is because RARA doesn't have a kitchen area available for the food that is served at these dances.

Mr. Cribbs indicated that the volleyball league's first game is October 7<sup>th</sup> with approximately 150 people spectators in the fitness center. Mr. Cribbs also indicated that the Winter basketball league registrations are on-going. Mr. Cribbs will also have information available for people who want to put their company name on the jerseys.

Mr. Cribbs also indicated that RARA is participating in the Stone Wall Pumpkin Festival at Van Hoosen Farms. RARA's entry is named Fitz. Fitz is dressed in fitness/athletic attire with a RARA basketball jersey and located on the corner of Rochester Road and 2<sup>nd</sup> street.

Mrs. Castile Report submitted.

Unfinished Business:

Compensation Audit Report Review – Discussion moved to item 5 Public Comment. Discussion followed regarding the timeline of the Compensation RFP.

New Business: No New Business.

Miscellaneous: Commissioner McDaniel indicated that he will be missing the November Board meeting.

Public Comments – General: No public comments.

Adjournment:

Motion by Hauser, seconded by McDaniel, to adjourn the October 11th RARA Board Meeting at 5:30pm.

Yes: Hauser, Kubicina, McDaniel, Wright

No: None

Motion carried. 4-0.

Secretary of the Board: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution:

Members (7)

Ron Jewell, RARA Director

David Word, Superintendent of Recreation

Scott Van Meter, Recreation Coordinator

Mary DiCaro, Recreation Coordinator

Billy Cribbs, Recreation Coordinator

Lisa Castile, Performing Arts Coordinator

Rochester Hills Mayor & Council

Rochester City Administrator

Dr. James Schwarz, Avondale Schools

Robert Shaner, Superintendent, Rochester Community Schools

Plante Moran, CPA

Original to File