



*** ROCHESTER * AVON * RECREATION * AUTHORITY ***

Regular Board Meeting Minutes

**Chairman: Bryan Wright
Vice Chair: Dan Hauser**

**RARA Board Members:
Jim Kubicina, Peggy McConnell, Matthew McDaniel, John Muenk, Ann Peterson**

500 E. Second Street

July 12, 2017

5:00 PM

Regularly scheduled meeting of the Rochester Avon Recreation Authority.

Meeting called to order in the Conference Room located at 500 E Second Street, at 5:04 pm on July 12th, 2017.

Present: Kubicina, McDaniel, Peterson, Wright

Absent: Hauser (absent excused), Muenk (absent excused), McConnell (absent)

Also present: Jewell, Word, Van Meter, Cribbs, Castile, DiCaro, Hale

Minutes:

Minutes (June 14th, 2017) motion by Peterson, seconded by McDaniel to approve the minutes for the Regular Board meeting on June 14th, 2017 as presented.

Yes: Kubicina, McDaniel, Peterson, Wright

No: None

Motion carried. 4-0

Special Meeting Minutes (June 21st, 2017) motion by Peterson, seconded by McDaniel to approve the Special Meeting minutes from June 21st, 2017 as presented.

Yes: Kubicina, McDaniel, Peterson, Wright

No: None

Motion carried. 4-0

Agenda:

Motion by McDaniel, seconded by Peterson to approve the July 12th, 2017 RARA Board Meeting agenda with 2 additions to New Business; Director's Evaluation and Lease Agreement Proposal.

Commissioner Kubicina mentioned to the Board that it has been 4 years since Mr. Jewell's last evaluation.

Yes: Kubicina, McDaniel, Peterson, Wright

No: None

Motion carried. 4-0.

Public Comments: No public comments.

Communications:

Secretary of the Board Kubicina indicated that

Chairman Wright indicated that he was in attendance when Mr. Jewell presented the 3rd quarter budget amendments to the City of Rochester Council. Discussion followed regarding RARA's 4th quarter amendments schedule and the Fiscal Year 2018 budget deadline for both City of Rochester and City of Rochester Hills for approval.

Financial Reports:

Chairman Wright moved the RCS bills to the August meeting for approval.

Bills (general) motion by McDaniel, seconded by Peterson to approve the Non-RCS Bills for June/July 2017 bills in the amount of \$79,481.82.

Yes: Kubicina, McDaniel, Peterson, Wright

No: None

Motion carried. 4-0.

Monthly Budget Report for June 2017:

Mr. Jewell submitted the June 2017 monthly budget report for Board review.

Administrative Report Highlights:

Mr. Jewell updated the board on the sidewalk install modification.

Mr. Jewell indicated that the Liability and Property insurance renewal with Michigan Municipal League is complete and received a dividend check for \$2,507.00.

Mr. Jewell indicated that he will have the Fiscal Year 2018 Budget prep complete by July 14th and then will schedule a special board meeting to approve the FY 2018 Budget July 20th.

Mr. Word indicated that participants are down by approximately 600 for the month of June. There were several programs that didn't run due to low enrollments, adult league teams not registering as individuals but as teams and early childhood classes/camps having to be removed due to state regulations. Mr. Word also indicated that day camp and special events enrollments are up this summer.

Mr. Word indicated that there are currently 257 active memberships, 93 – 10 punch passes, 45 – 20 punch passes in use. There are approximately 395 reoccurring users of our facilities. Mr. Word indicated that approximately 60 families took advantage of the summer promotion; 3 months for \$99. Discussion followed regarding the fitness center.

Mr. Van Meter indicated that summer camps are running smoothly this year. Mr. Van Meter also indicated that “Blessings in A Backpack lunch” is being provided from one area church for Camp Safari on their field trip days. Mr. Van Meter indicated that one camp was held during the 4th of July week because of many families took that week off for vacations.

Mrs. DiCaro indicated that the low enrollments for summer early childhood classes is due to the restrictions for programming children under the age of 5, however there are other types of programs at RARA such as dance and start smart sports for this age group that are being offered.

Mrs. DiCaro indicated that the Scamp transportation offer from Durham Transportation was not cost effective for the campers and as result 4 campers did not return this year. Mrs. DiCaro also indicated that she put together a contact list for scamp parents to help each with getting their children to camp.

Mrs. Castile highlighted the Musical Theater Camp which focused on singing, acting and dancing with the finale being held this Friday at 2:30pm. The Musical Theater Dance program will be offered in the Fall.

Mr. Cribbs indicated that T-Ball, Baseball and Softball leagues will be ending in a couple of weeks once rain makeups are complete. Mr. Cribbs also indicated that he will be offering 2 new programs this fall; Fall Basketball for grade K-2nd and a Blitzball Tournament. Blitzball is a form of whiffle ball.

Mr. Cribbs discussed the difference between the Piston’s Academy and RARA’s recreation league.

Unfinished Business:

Compensation Audit Report Review – no update

New Business:

Director’s Evaluation – Chairman Wright informed the Board that Mr. Jewell’s evaluation needs to be filled out and returned to him by 5:00 pm Monday, July 17th so he can forward them to the Personnel Committee.

Lease Agreement with Orthopedic Spine & Sports Therapy: Discussion followed regarding the agreement between Orthopedic Spine & Sports Therapy and RARA. Mr. Jewell indicated that property taxes will be paid by the company based on the footage used.

Motion by Peterson, seconded by McDaniel to approve the Lease Agreement between Orthopedic Spine & Sports Therapy Company and RARA for space at the 480 Building, Rochester, Michigan for a 1-year term starting September 1st, 2017 through September 1st, 2018

Yes: McDaniel, Peterson, Wright

No: Kubicina

Motion carried. 3-1.

Commissioner Kubicina indicated that he was opposed to this plan because he felt it gave an unfair advantage for this for-profit business. Mr. Jewell also commented that this was the going trend for recreation departments as an added source of revenue and bringing in clientele to the building.

Miscellaneous: No Miscellaneous items.

Public Comments – General: No public comments.

Adjournment:

Motion by Peterson, seconded by McDaniel, to adjourn the July 12th RARA Board Meeting at 6:03pm.

Yes: Kubicina, McDaniel, Peterson, Wright

No: None

Motion carried. 4-0.

Secretary of the Board: _____

Date: _____

Distribution:

Members (7)

Ron Jewell, RARA Director

David Word, Superintendent of Recreation

Scott Van Meter, Recreation Coordinator

Mary DiCaro, Recreation Coordinator

Billy Cribbs, Recreation Coordinator

Nancy Genik, Performing Arts Coordinator

Rochester Hills Mayor & Council

Rochester City Administrator

Dr. James Schwarz, Avondale Schools

Robert Shaner, Superintendent, Rochester Community Schools

Plante Moran, CPA

Original to File