



*** ROCHESTER * AVON * RECREATION * AUTHORITY ***

Regular Board Meeting Minutes

**Chairman: Bryan Wright
Vice Chair: Dan Hauser**

**RARA Board Members:
Jim Kubicina, Peggy McConnell, Matthew McDaniel, John Muenk, Ann Peterson**

500 E. Second Street

September 13, 2017

5:00 PM

Regularly scheduled meeting of the Rochester Avon Recreation Authority.

Meeting called to order in the Conference Room located at 500 E Second Street, at 5:01 pm on September 13th, 2017.

Present: Hauser, McConnell, Muenk, Peterson (enter 5:08pm), Wright

Absent: Kubicina (absent excused), McDaniel (absent excused)

Also, present: Jewell, Word, Van Meter, Cribbs, Castile, DiCaro, Hale, Lisa Cummins - City of Rochester Hills Purchasing Manager

Minutes:

Minutes (August 9th, 2017) motion by Hauser, seconded by McConnell to approve the minutes for the Regular Board meeting on August 9th, 2017 as presented.

Yes: Hauser, McConnell, Muenk, Wright

No: None

Motion carried. 4-0

Agenda:

Motion by Hauser, seconded by Muenk to approve the September 13th 2017 RARA Board Meeting agenda as presented with the addition of moving item 9a. Unfinished Business to Public Comments.

Yes: Hauser, McConnell, Muenk, Wright

No: None

Motion carried. 4-0

Public Comments: Lisa Cummins, Purchasing Manager of the City of Rochester Hills discussed the procedures that she uses for handling RFP's. Ms. Cummins indicated that she has sent out the RFP for RARA's compensation study and is waiting to receive bids for the study.

Enter Peterson 5:08pm

Discussion followed.

Exit Cummins 5:24pm

Communications: No communications.

Financial Reports:

Bills (general) motion by Hauser, seconded by Peterson to approve the Bills for August/September 2017 bills in the amount of \$180,085.97.

Yes: Hauser, McConnell, Muenk, Peterson, Wright

No: None

Motion carried. 5-0.

Monthly Budget Report for August 2017:

Mr. Jewell submitted the August 2017 monthly budget report for Board review.

Administrative Report Highlights:

Mr. Jewell indicated that the City of Rochester Hills City Council a Public Hearing for the 2018 Fiscal Year Budget and was passed and final vote from the City Council will be in October.

The City of Rochester Council tabled the request to approve the 2018 Fiscal Year Budget until the next Council meeting on September 25th.

Discussion followed regarding Orthopedic Spine & Sports Therapy, opportunities for RARA's participants and the community to have OSST located at 480 Fitness.

Mr. Word indicated that there has been an increased interest in the 480 Fitness building and the fall promotion for new or returning members. Mr. Word reported that the big screen tv has been installed on the far wall of the fitness area and painting of the wall will be completed this week.

Mr. Word indicated that Heroes Vs Villains Kids 1 Mile Run is scheduled for October 6th. There are close to 100 participants registered as of September 8th with most of them being Heroes.

Commissioner Peterson indicated that she would like any information on RARA's special events and programs so she can get the information out to the City of Rochester's Council and residents. Commissioner McConnell also ask to have the information sent to her for distribution.

Discussion followed regarding 480 Fitness specials for downtown businesses and Royal Park Hotel customers.

Mr. Van Meter reported that Camp Safari ended on a good note with Kate Berry returning next year to fill the position of camp director for all camps next year. Mr. Van Meter also indicated that RARA will be collecting can goods for Gleaners Food Drive during the Boo Bash and the All City Cross Country Run will be held at Thelma Spencer Park October 6th at 4:00pm.

Mrs. DiCaro indicated that Adaptive Instructional and West Wednesday Night basketball leagues will be moving to the 480 building basketball courts starting September 27th.

Mrs. DiCaro also indicated that Scamp logo wear is available for sale at the following web store link: rarascamp17.itemorder.com/. \$2.00 from every item sold will be put towards the 2018 Scamp staff and camper shirts. Sale will be ending September 30, 2017 at 11:59pm.

Mrs. DiCaro indicated that she will be going to Whole Foods to speak to the manager about providing the Wine and appetizers for the Spring Wine Tasting event in the spring of 2018.

Mr. Cribbs indicated that participation in Fall T-Ball are up but unfortunately softball was not able to run due to low enrollments. Most of the softball players play other sports in the fall. Volleyball has increased for the 3rd straight year with the addition of a league for 6th through 8th grade.

Mr. Cribbs also indicated that in January he will be offering sponsorship opportunities for business's in the area by putting their company's name on the back of each players jersey for a fee.

Mrs. Castile indicated that dance started this week and waiting for 71 people to complete the registration process. Autism Movement Therapy classes have been added to the fall dance schedule. SPT will be participating in the Upcoming Chairi Walk on September 23rd.

Unfinished Business:

Compensation Audit Report Review – Discussion moved to item 5 Public Comment.

New Business: No New Business.

Miscellaneous: No Miscellaneous

Public Comments – General: No public comments.

Adjournment:

Motion by Peterson, seconded by Hauser, to adjourn the September 13th RARA Board Meeting at 6:30pm.

Yes: Hauser, McConnell, Muenk, Peterson, Wright

No: None

Motion carried. 5-0.

Secretary of the Board: _____

Date: _____

Distribution:

Members (7)

Ron Jewell, RARA Director

David Word, Superintendent of Recreation

Scott Van Meter, Recreation Coordinator

Mary DiCaro, Recreation Coordinator

Billy Cribbs, Recreation Coordinator

Lisa Castile, Performing Arts Coordinator

Rochester Hills Mayor & Council

Rochester City Administrator

Dr. James Schwarz, Avondale Schools

Robert Shaner, Superintendent, Rochester Community Schools

Plante Moran, CPA

Original to File