Regular Board Meeting Minutes

Chairman: Dan Hauser
Vice Chair: John Muenk

RARA Board Members:
Mark Albrecht, Theresa Mungioli,
Debbie Jones, Peggy McConnell, Matthew McDaniel

Regularly scheduled meeting of the Rochester Avon Recreation Authority.

Meeting called to order via Zoom Meeting at 5:00 pm on May 13th, 2020.

Present: Albrecht, Hauser, McConnell, Muenk, Mungioli

Absent: Jones, McDaniel

Also, present: Jewell, Word, Cruise, Schnyder (City of Rochester Hills), Adam Pokowski (Mountain Bike Club)

Minutes:
Minutes (March 11th, 2020) motion by Albrecht, seconded by Mungioli to approve the minutes for the Regular Board meeting on March 11th, 2020 as presented.
Yes: Albrecht, Hauser, McConnell, Muenk, Mungioli
No: None
Motion carried. 5-0

Minutes (March 13th, 2020) motion by Muenk, seconded by Albrecht to approve the minutes for the Special Board meeting on March 13th, 2020 as presented.
Yes: Albrecht, Hauser, McConnell, Muenk, Mungioli
No: None
Motion carried. 5-0

Agenda:
Motion by Mungioli, seconded by Albrecht to approve the May 13th, 2020 RARA Board Meeting agenda.
Yes: Albrecht, Hauser, McConnell, Muenk, Mungioli
No: None
Motion carried. 5-0
Communications: No communications or public comments.

Financial Reports:
Bills (general) motion by Hauser, seconded by Muenk to approve the invoices paid in March 2020/April 2020 totaling $82,880.49.
Yes: Albrecht, Hauser, McConnell, Muenk, Mungoli
No: None
Motion carried. 5-0

Bills (general) motion by Hauser, seconded by Albrecht to approve the invoices paid in April 2020/May 2020 totaling $40,016.82.
Yes: Albrecht, Hauser, McConnell, Muenk, Mungoli
No: None
Motion carried. 5-0

Monthly Budget Reports – March/April 2020
Mr. Jewell submitted the March/April 2020 Monthly Budget Report for review.

Administrative Report Highlights:
Mr. Jewell reported on the process of shuttering RARA down, reduction of staff, reviewing the financial status of RARA and procedures for RARA when allowed to reopen. Discussion followed.

Mr. Word reported that he has been monitoring national, state and local recreation departments regarding covid-19. Discussion followed.

Mrs. Cruse reported on how the dance program turned to running virtual classes during the covid-19 shutdown. Mrs. Cruse indicated that there are 115 virtual classes online. Mrs. Cruse indicated that the dance coordinators and teachers are discussing the year end recitals and how they will be handled.

Unfinished Business
Strategic Planning Committee: No report
Marketing and Social Media: No report

New Business:
2019 Financial Audit: Mr. Jewell submitted the 2019 Financial Audit for Board review. Discussion followed regarding the protection of RARA’s budget during the pandemic. Mr. Jewell indicated that the 2019 Financial Audit will be submitted at the next meeting for approval.

Covid-19 Discussion
Discussion followed regarding the impact of Covid-19 on RARA and what RARA is doing to be ready when RARA will be allowed to reopen.

Miscellaneous: No Miscellaneous

Public Comments – General: Adam Pokowski from Mountain Biking Club.

Adjournment:
Motion by Albrecht, seconded by McConnell to adjourn the May 13th, 2020 RARA Board Meeting at 5:55
Yes: Albrecht, Hauser, McConnell, Muenk, Mungoli
No: None
Motion carried. 5-0.

Secretary of the Board: ______________________________
Date: _____________________________

Distribution:
Members (7)
Ron Jewell, RARA Executive Director
David Word, Assistant Recreation Director
Rochester Hills Mayor & Council
Rochester City Administrator
Dr. James Schwarz, Avondale Schools
Robert Shaner, Superintendent, Rochester Community Schools
Yeo & Yeo, CPA
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