



*** ROCHESTER * AVON * RECREATION * AUTHORITY ***

Regular Board Meeting Minutes

**Chairman: Bryan Wright
Vice Chair: Dan Hauser**

**RARA Board Members:
Jim Kubicina, Peggy McConnell, Matthew McDaniel, John Muenk, Ann Peterson**

500 E. Second Street

August 9, 2017

5:00 PM

Regularly scheduled meeting of the Rochester Avon Recreation Authority.

Meeting called to order in the Conference Room located at 500 E Second Street, at 5:01 pm on August 9th, 2017.

Present: Hauser, Kubicina, McConnell, McDaniel, Muenk, Peterson, Wright (enter 5:04pm)

Absent:

Also, present: Jewell, Word, Van Meter, Cribbs, Castile, DiCaro, Hale

Minutes:

Minutes (July 12th, 2017) motion by Peterson, seconded by McDaniel to approve the minutes for the Regular Board meeting on July 12th, 2017 with amendments to include Commissioners Kubicina's comment during approval of the agenda and the wording of his opposition to the lease agreement with Orthopedic Spine & Sports Therapy.

Yes: Hauser, Kubicina, McConnell, McDaniel, Muenk, Peterson

No: None

Motion carried. 6-0

Enter Wright 5:04

Special Meeting Minutes (July 20th, 2017) motion by Hauser, seconded by McConnell to approve the Special Meeting minutes from July 20th, 2017 as presented.

Yes: Hauser, Kubicina, McConnell, McDaniel, Muenk, Peterson, Wright

No: None

Motion carried. 7-0

Special Meeting Minutes (August 1st, 2017) motion by McDaniel, seconded by Hauser to approve the Special Meeting minutes from August 1st, 2017 as amended.

Yes: Hauser, Kubicina, McConnell, McDaniel, Muenk, Peterson, Wright

No: None

Motion carried. 7-0

Agenda:

Motion by Peterson, seconded by McConnell to approve the August 9th, 2017 RARA Board Meeting agenda as presented.

Yes: Hauser, Kubicina, McConnell, McDaniel, Muenk, Peterson, Wright

No: None

Motion carried. 7-0.

Public Comments: No public comments.

Communications: No communications.

Financial Reports:

Bills (general) motion by Hauser, seconded by Peterson to approve the Bills for June/July 2017 bills in the amount of \$79,481.82.

Yes: Hauser, Kubicina, McConnell, McDaniel, Muenk, Peterson, Wright

No: None

Motion carried. 7-0.

Bills (general) motion by Hauser, seconded by Peterson to approve the Bills for July/August 2017 bills in the amount of \$140,670.54.

Yes: Hauser, Kubicina, McConnell, McDaniel, Muenk, Peterson, Wright

No: None

Motion carried. 7-0.

Monthly Budget Report for July 2017:

Mr. Jewell submitted the July 2017 monthly budget report for Board review. Mr. Jewell indicated that he will start working on budget amendments in September and October.

Mr. Jewell indicated that the Dance revenue is down a little bit based on changes in the billing timeline from last year to this year. The fall revenue will show a rebound of these changes.

Administrative Report Highlights:

Mr. Jewell noted that he will be going before the City of Rochester Hills on August 21st and the City of Rochester on August 28th for review and consideration of the FY 2018 Budget.

Discussion followed.

Mr. Jewell indicated that we have been advised by the City of Rochester that Orthopedic Spine & Sports Therapy must apply for special exception approval as the property 480 is zoned I-1 and medical offices are not permitted uses within that district. This process could take up to 2.5 months for OSST and will move their opening to late fall.

Mr. Jewell presented the following site plans to be completed before the end of the year and discussion followed regarding the north frontage sidewalk, interior landscape islands, free

standing light poles and installation of a dumpster enclosure. Commissioner Peterson indicated that she would be checking with the City of Rochester to see if the sidewalk could be completed later and to see if a speed bump could be installed instead of the island with the trees.

Mr. Jewell noted a big thank you to Allan Schneck from the City of Rochester Hills DPW for the donation and installation of the required “One Way” sign.

Mr. Word submitted information regarding RARA’s program registration, participation and membership data for Board’s review. Mr. Word indicated that RARA will be partnering with Gordon Gardiner and Kids First Soccer Club to run a special needs soccer program at the 480 Fitness center on Sundays and partnering with Supernova Volleyball travel league. Rochester Soccer Club will also be renting the fieldhouse on Tuesdays and Thursdays. Discussion followed regarding fitness classes, playscape and refunds for the fitness center.

Commissioner Peterson complimented RARA on the great opportunities and programs for the residents of Rochester and Rochester Hills.

Mr. Van Meter indicated that Summer Day Camps have come to an end. Mr. Van Meter indicated that he thanked Lindsay Yax and her staff for their hard work at the camps, Kim Williams from Blessing in a Back Pack for the baggable lunches for Camp Safari’s field trips and RAYA’s help with funding Camp Safari.

Mrs. DiCaro indicated that Scamp ended on August 3rd with all participants and staff having a great time at camp. On July 26th State of Michigan Camp Licensing review RARA’s camp offerings and indicated that there needs to a few minor changes for the 2018 Day Camp and Scamp season. The Scamp Bowling Fundraiser has been scheduled for February 4th but still waiting for the final confirmation on the date and River Crest Banquet Center has agreed to host the Annual Wine Tasting but haven’t received confirmation from Whole Foods for their participation in the event.

Mrs. Castile indicated summer dance classes will be ending August 15th. Fall dance registration began August 1 and as of August 10 registrations are up from last year. Mrs. Castile also indicated that last big event for summer dance is the Ensemble camp and Competition Camp.

Mr. Cribbs indicated that Fall t-ball, baseball and softball will begin in September and in October kids will dress up in their Halloween costumes for the Halloween games. Volleyball will also be offered again in late September. Mr. Cribbs will be offering a new Fall basketball session for Kindergarten-2nd graders. Start Smart preschool sports will be starting September 11th.

Unfinished Business:

Compensation Audit Report Review – Discussion

New Business: No New Business.

Miscellaneous: Commissioner McDaniel noted that he will be absent for the September meeting.

Public Comments – General: No public comments.

Adjournment:

Motion by Peterson, seconded by Hauser, to adjourn the August 9th RARA Board Meeting at 6:07pm.

Yes: Hauser, Kubicina, McConnell, McDaniel, Muenk, Peterson, Wright

No: None

Motion carried. 7-0.

Secretary of the Board: _____

Date: _____

Distribution:

Members (7)

Ron Jewell, RARA Director

David Word, Superintendent of Recreation

Scott Van Meter, Recreation Coordinator

Mary DiCaro, Recreation Coordinator

Billy Cribbs, Recreation Coordinator

Lisa Castile, Performing Arts Coordinator

Rochester Hills Mayor & Council

Rochester City Administrator

Dr. James Schwarz, Avondale Schools

Robert Shaner, Superintendent, Rochester Community Schools

Plante Moran, CPA

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