



*** ROCHESTER * AVON * RECREATION * AUTHORITY ***

Regular Board Meeting Minutes

**Chairman: Bryan Wright
Vice Chair: Dan Hauser**

**RARA Board Members:
Jim Kubicina, Peggy McConnell, Matthew McDaniel, John Muenk, Ann Peterson**

500 E. Second Street

December 1, 2017

7:30 AM

Regularly scheduled meeting of the Rochester Avon Recreation Authority.

Meeting called to order in the Conference Room located at 500 E Second Street, at 7:30 am on December 1st, 2017.

Present: Hauser, McDaniel (entered 7:36am), Muenk, Peterson, Wright

Absent: Kubicina (absent excused), McConnell (absent excused).

Also, present: Jewell, Word

Minutes:

Minutes (November 8th, 2017) motion by Peterson, seconded by Muenk to approve the minutes for the Regular Board meeting on November 8th, 2017 as presented.

Yes: Hauser, Muenk, Peterson, Wright

No: None

Motion carried. 4-0

Minutes (November 16th, 2017 Special Meeting) motion by Peterson, seconded by Muenk to approve the minutes for the Special Board Meeting on November 16th, 2017 as presented.

Yes: Hauser, Muenk, Peterson, Wright

No: None

Motion carried. 4-0

Agenda:

Motion by Peterson, seconded by Muenk to approve the December 1st, 2017 RARA Board Meeting agenda as presented.

Yes: Hauser, Muenk, Peterson, Wright

No: None
Motion carried. 4-0

Public Comments: No public comments.

Communications: No Communications

Financial Reports:

Bills (general) motion by Hauser, seconded by Peterson to approve the bills for November/December 2017 in the amount of \$100,634.61.

Yes: Hauser, Muenk, Peterson, Wright

No: None

Motion carried. 4-0.

Monthly Budget Report for November 2017:

Mr. Jewell submitted the November 2017 monthly budget report for Board review. Mr. Jewell indicated that with the meeting being moved up in December the budget reports for November will be missing some information, however Mr. Jewell indicated that the missing information will be available next week. Discussion followed.

Enter McDaniel 7:36am

Administrative Report Highlights:

Mr. Jewell indicated that he has been working on 4th quarter budget amendments.

Mr. Jewell indicated that RARA will have a vintage float in the 66th annual Christmas Parade December 3rd. The entire staff have been working hard on the float and is hoping to take home first place this year.

Mr. Word report submitted.

Mr. Van Meter report submitted.

Mrs. DiCaro report submitted.

Mr. Cribbs report submitted.

Mrs. Castile report submitted.

Unfinished Business:

Compensation Audit Report Review. Mr. Jewell indicated that he has spoken with Dr. McGrath in regards with the timeline of the audit. Discussion followed.

New Business

4th Quart Budget Amendments. Mr. Jewell submitted the 4th Quarter Budget Amendments for review and consideration. Discussion followed regarding amendments to various programs of the 2017 budget.

Motion by Peterson, seconded by Muenk, to approve the Fiscal Year 2017 4th Quarter Budget amendments as presented.

Yes: Hauser, McDaniel, Muenk, Peterson, Wright

No: None

Motion carried. 5-0.

Miscellaneous: No miscellaneous

Public Comments – General: No public comments.

Adjournment:

Motion by Peterson, seconded by McDaniel, to adjourn the December 1st RARA Board Meeting at 8:39am.

Yes: Hauser, Muenk, Peterson, Wright

No: None

Motion carried. 4-0.

Secretary of the Board: _____

Date: _____

Distribution:

Members (7)

Ron Jewell, RARA Director

David Word, Superintendent of Recreation

Scott Van Meter, Recreation Coordinator

Mary DiCaro, Recreation Coordinator

Billy Cribbs, Recreation Coordinator

Lisa Castile, Performing Arts Coordinator

Rochester Hills Mayor & Council

Rochester City Administrator

Dr. James Schwarz, Avondale Schools

Robert Shaner, Superintendent, Rochester Community Schools

Plante Moran, CPA

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