



★ ROCHESTER ★ AVON ★ RECREATION ★ AUTHORITY ★

### Regular Board Meeting Minutes

**Chairman: Bryan Wright**

**Vice Chair: Dan Hauser**

**RARA Board Members:**

**Ryan Deel, Peggy McConnell, Matthew McDaniel, John Muenk, Ann Peterson**

**500 E. Second Street**

**March 14, 2018**

**5:00 PM**

Regularly scheduled meeting of the Rochester Avon Recreation Authority.

Meeting called to order in the Conference Room located at 500 E Second Street, at 5:00 pm on March 14th, 2018.

Present: Deel, McConnell, McDaniel, Muenk, Wright

Absent: Hauser (absent excused), Peterson

Also present: Jewell, Word, Van Meter, DiCaro, Castile, Pitts, Hale, Joe Snyder (entered 5:05pm City of Rochester Hills),

#### Minutes:

Minutes (February 14th, 2018) motion by Muenk, seconded by McConnell to approve the minutes for the Regular Board meeting on February 14<sup>th</sup>, 2018.

Yes: Deel, McConnell, McDaniel, Muenk, Wright

No: None

Motion carried. 5-0

#### Agenda:

Motion by Muenk, seconded by McDaniel to approve the March 14<sup>th</sup>, 2018 RARA Board Meeting agenda as presented.

Yes: Deel, McConnell, McDaniel, Muenk, Wright

No: None

Motion carried. 5-0

Public Comments: No public comments.

Communications: No Communications

Financial Reports:

Bills (general) motion by Muenk, seconded by McConnell to approve the bills for February/March 2018 in the amount of \$125,595.22.

Yes: Deel, McConnell, McDaniel, Muenk, Wright

No: None

Motion carried. 5-0.

Monthly Budget Report for February 2018:

Mr. Jewell submitted the February 2018 Monthly Budget Report. Mr. Jewell indicated that the budget is where it should be for this time of year. Mr. Jewell also indicated that revenue for memberships have eclipsed \$35,000.

Administrative Report Highlights:

Mr. Jewell indicated that RARA is in the process of converting the 500 building over to LED lighting. RARA is taking advantage of energy grants through DTE and matching credit through Kimberly Lighting. Significant savings for this project will be seen in approximately 9 months.

Mr. Jewell indicated that the prep for the Fiscal Yearly Audit for 2017 is set for the week of March 19<sup>th</sup> with the Plante Moran and the City of Rochester Hills accounting department.

Mr. Word reported that program registrations and participation for January and February 2018 are up from last year.

Mr. Word indicated that he is working with an art design company to develop a City Scape mural of the City of Rochester on the 480 building outside back wall that faces the trail.

Mr. Van Meter indicated that the Easter Egg Hunt is scheduled for March 24<sup>th</sup> at the Rochester Municipal Park and Spring Break Camp is set for April 2<sup>nd</sup> thru the 6<sup>th</sup>.

Mrs. DiCaro indicated that she is in the process of hiring staff for Scamp and registration for Scamp will be held throughout the month of March based on availability.

Mrs. Castile indicated that the SPT Winter Recital was held March 10<sup>th</sup> at Stoney Creek High School's auditorium. Mrs. Castile also indicated in her report the timeline for SPT's competitions, recitals and auditions(tentative). Mrs. Castile also noted that during spring break she will be offering open studio time for dancers to rehearse.

Mr. Pitts reported that the basketball leagues will be ending this weekend with most of the championship games being played at Garth Pleasant Arena at Rochester College.

Mr. Pitts indicated that he has added an opening-day ceremony for May 19<sup>th</sup> at Borden Park. This event will be held from 10am-4pm. Mr. Pitts is currently reaching out to Oakland University, Rochester College, the Detroit Tigers and Lipuma's Coney Island to help sponsor/partner with RARA for this event.

Mr. Pitts also indicated that he will be bringing back Adult golf leagues and creating an Adult Roller-Hockey at the rink in the 480 building.

Unfinished Business:

Compensation Audit Report Update – Mr. Jewell indicated that he will be meeting with Dr. McGrath on March 20<sup>th</sup> to review the external market data. Mr. Jewell also indicated that it will take 3-4 weeks for Dr. McGrath to build the comp plan for Board review. Chairman Wright requested to have the subcommittee be included in the review.

New Business: No New Business

Miscellaneous: No Miscellaneous

Public Comments – General: No public comments.

Adjournment:

Motion by McDaniel, seconded by Muenk, to adjourn the March 14<sup>th</sup> RARA Board Meeting at 5:20 pm.

Yes: Deel, McConnell, McDaniel, Muenk, Wright

No: None

Motion carried. 5-0.

Secretary of the Board: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution:

Members (7)

Ron Jewell, RARA Director

David Word, Superintendent of Recreation

Scott Van Meter, Recreation Coordinator

Mary DiCaro, Recreation Coordinator

Billy Cribbs, Recreation Coordinator

Lisa Castile, Performing Arts Coordinator

Rochester Hills Mayor & Council

Rochester City Administrator

Dr. James Schwarz, Avondale Schools

Robert Shaner, Superintendent, Rochester Community Schools

Plante Moran, CPA

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